



PERSONAL DATA ACCESS REQUEST FORM

Your right of access: We prefer that requests for information about your personal data held by Cheval Collection are sent to us in writing. You can do this by completing the form below and emailing it to data.controller@chevalgroup.com.

To process a request we will need your full name and contact details, and in particular an **email address** which will help us to distinguish you from other individuals on our database.

Title:	
Surname:	
Forename(s):	
Address:	
Telephone number:	
Email address:	
Your relationship with Cheval Collection	<input type="checkbox"/> I've stayed with Cheval before <input type="checkbox"/> I've made an enquiry but never stayed <input type="checkbox"/> I've entered a competition <input type="checkbox"/> I'm not sure

Please provide a description of your request, the period of time over which you wish us to investigate, and any further information which will enable us to locate your personal data.

Proof of identity: Before processing your request we may request further evidence of your identity.

Declaration: I am the Data Subject named in this document, and hereby request that Cheval Collection provides me with information about my personal data as detailed above.

Signature:

Date:

Cheval Collection Limited is committed to keeping the information you provide to us in a secure manner. Our Privacy Policy has been developed in accordance with the requirements established by the EU General Data Protection Regulation 2016/679 ("GDPR"), and is effective as of 4th May 2018.